10th July 2020

Dear All,

We are delighted that all pupils will be returning to school in September. It has been a long time coming!

However, to facilitate this, we have had to alter some of our procedures. The essential measures we have to take are:

* A requirement that anyone pupil or member of staff who is ill should stay at home and communicate this illness to the school
* Robust hygiene
* Enhanced cleaning
* Active engagement with NHS Test and Trace
* Formal consideration on how to reduce contact between groups so far as is reasonably practicable.

From September, I am classing Diamond and Topaz Class as a joint bubble and Ruby and Sapphire Classes as separate bubbles.

**Unfortunately, apart from emergencies, parents will not be allowed in the school building at any time.**

Taking the above into consideration, the following measures will be in place, from September, until further notice:

**Priorities**

My priorities for September are as follows:

* The Mental Health and Well-being of Staff and Pupils: by far our biggest priority. We will be having plenty of circle time sessions allowing pupils to reflect on their own personal thoughts and worries. These will be supported by a greatly increased ELSA (emotional literacy support) programme.
* Maths and English: filling in gaps as well as challenging and supporting pupils as they progress with their learning.
* Wider Curriculum: improving fluency in all non-core subjects

**Timings**

Unfortunately, I am obliged to stagger start and finish times to reduce contact between classes. **For those of you with more than one child coming into school, please use the latest drop off time and the earliest pick up times from the relevant part of the table below.** To make things smoother, please feel free to use the school drive to drop off / pick up pupils directly from your car, a member of staff will be outside to greet them / dismiss them.

Children traveling by school bus will beaccepted into, and released from school as and when the bus arrives. (Information regarding bus protocol will be sent to you direct from the Dorset Council Transport Team over the summer holidays).

At drop off and pick up. Please follow the current social distancing guidelines.

I have been asked to encourage as many of you as possible to walk/ride to school. Please only do this if it is safe.

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| --- | --- | --- | --- |
|  | **Diamond and Topaz Classes** | **Ruby Class** | **Sapphire Class** |
| **DROP OFF** | 8:45 | 9:00 | 9:15 |
| **PICK UP** | 3:00 | 3:15 | 3:30 |
| **LOCATION** | KS1 Side Gate (New Reception Parents can bring the children to the classroom door for the first few weeks) | KS2 Pupil Entrance | Sapphire Fire Door Entrance |

**Any Signs and Symptoms of Coronavirus**

If any child shows signs or symptoms of having coronavirus, they will be immediately isolated with a member of staff. They will not be able to return to school until they have a clear test result. We will take immediate advice from the NHS about the next steps.

**Breakfast Club & After School Club**

Breakfast Club will be running from 7:45 – 9:15am. This can be booked through Sims Pay or by completing our Club Booking Forms (Instructions and forms can be found on our school website but please contact the school office should help be required). The changes to timings is to accommodate the later start for some year groups. Breakfast will not be served after 8:25am.

After School Club will run from 3pm – 4:30pm. You will receive list of activities for the first half term; it can also be viewed on the school website. Again this can also be used for parents who are unable to pick up at the amended times.

Drop off from Breakfast Club and pick up from After School Club is to be done via the main school entrance.

**Uniform / Bags …**

Pupils will be back in school uniform in September. They will also need the correct school PE kit in a dedicated draw bag. This bag can stay at school through the half term – unless staff believe it requires washing. In the unlikely event of sunny weather, parents are asked to apply sun cream before arrival.

**Classrooms**

Each bubble will use their own classroom(s). There will be some small groups working in the library and this area will be sanitised between each session. Unfortunately, having to keep bubbles separate means that there will be minimum contact between our new Reception pupils and their Sapphire Class buddies.

**Break and Lunch**

I have taken the decision to resume hot meals in September and they will be available to order as usual. These will be eaten in the Hall with the three bubbles sitting in separate area. Breaks will be staggered where possible and bubbles will use discrete outside areas which will be rotated each day.

**Worship and Whole School Events**

There will be no whole school events or gatherings until restrictions are relaxed further. Worship will be conducted in classes / bubbles.

**Parent Consultation / Class Worship**

We will plan for all our usual school events such as Parent Consultation, Class Worship sessions and our Wellie Walk… to go ahead as usual. Naturally, we may need to cancel these if restrictions are not lifted further.

**Swimming**

I am hoping that relaxed restrictions will allow us to use the pool in September. If we are allowed, all classes from Year 1 to Year 6 will be swimming at least one afternoon a week for the first half term.

**Finally**

The measures mentioned above are to support the continued well-being of the pupils, families and staff at our school. Please rest assured that as soon as we are allowed to return back to ‘normal’ we will do this.

Thanks for your support and please feel free to ring and discuss any of these measures.

Nigel Roberts

Headteacher