

10<sup>th</sup> June 2020



Dear Parent/Carer

At All Saints we use an online piece of software called 'Tapestry' to document some of the children's learning in Reception and Year 1, which is accessed by the website "Tapestry" or the App. By logging on with a secure username and password you will be able to view some of your child's observations, photographs and videos at home, and for the first time this year we will also be using Tapestry to set some home-learning challenges. Tapestry enables you to follow your child's progress and we can reflect upon their achievements together. It also offers the opportunity for you to add comments in response to your child's learning at school, as well as upload your own photos and comments. This means that we are able to learn about the activities your child has engaged with outside of school and celebrate their successes with them, often as a whole class. Due to it having so many uses, we do rely on you to access it on a weekly or sometimes daily basis, so that we can keep our communication up-to-date and relevant.

All of the information on Tapestry is stored on a highly secure server, which is monitored closely. E-safety is extremely important to us, and therefore we ask you to provide us with the following information and to sign and return the agreement to show that you understand and will adhere to our guidelines.

I will hold an information session about how to effectively use Tapestry in September. If your child is already using Tapestry at their Pre-School, I hope that they will be able to transfer your child's account to us meaning that we will simply be picking up their current learning journey and continuing with it at All Saints. If you have any questions about this, please do not hesitate to contact us.

Yours faithfully

Rio Parsons

*Diamond Class Teacher*

## **Agreed guidelines for accessing and using Tapestry**

As a parent, I will...

- **Not** publish any of my child's observations, photographs or videos on any social media site (this includes the use of Instagram, Twitter, Facebook and other sites).
- Keep the login details securely within my trusted family.
- Speak to a member of staff if I experience any difficulties accessing my child's learning journey or if I have any queries.
- Log in to keep in-touch with my child's learning at least once a week.

### **I agree to the guidelines:**

Name of child:

Parent/Carer name (printed):

Signature:

Date:

### **In order for us to set up an account for you, we require the following information.**

Parent name:

Email:

Parent name:

Email:

The account will be set up for you and then your email address will be destroyed. Once you have been added to your child's Tapestry profile you will receive an email to guide you to log in. Access can be via the Tapestry website or App. In the instance that the guidelines are not adhered to your account will be deactivated with immediate effect.